

KARNS CITY AREA SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING MINUTES  
December 11, 2013  
10:00 A.M.  
KARNS CITY HIGH SCHOOL

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor  
Boyd Hillwig, Business Manager  
Eric Fritch, Teacher  
Kevin Wood, Maintenance  
Peggy McElravy, Cafeteria  
Vicki Steiner, Secretary

VISITORS PRESENT

**1. Call to order**

The meeting was called to order by Steve Andreassi.

**2. Reading and approval of minutes of previous meeting**

On motion by Boyd Hillwig and seconded by Eric Fritch the minutes of the November 22, 2013 meeting were approved on a unanimous roll call vote.

**3. Unresolved old business, action list from previous meeting (if any)**

Stair treads need replaced in KCHS and will be a summer maintenance project with a target date of 8/1/2014. Reflectors for high school are ready to be installed immediately.

**4. Review of written employee accident investigation reports**

None

**5. Review of safety inspection reports**

None

**6. Review of safety suggestions and complaints**

Boyd Hillwig will check with Steve Dalansky on providing the committee with winter safety suggestion information to send to the staff.

**7. Review of safety training and education**

Safety training with Mr. Steve Dalansky, Arthur J. Gallagher & Co., has been scheduled for Wednesday, February 12, 2014, at 10:00 A.M. in the District Office.

**8. Review of newly implemented safety equipment and health and safety procedures**

None

**9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses**

None

**10. Review of insurance company loss control recommendations**

None

**11. Other new business**

None

**12. Recommendations to management**

None

**13. Assignment of follow-up responsibility**

None

**14. (Annual item) Evaluation of the overall safety program and recommendations for improvement**

None

**15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year**

None

**Date and time of next meetings:**

January 15, 2014	10:00 A.M.	Karns City High School (outside inspection)
February 12, 2014	10:00 A.M.	Karns City High School (safety training)

**Committee Safety Inspection:**

None

**ADJOURNMENT**

On motion by Kevin Wood and seconded by Peggy McElravy, the meeting was adjourned at 10:27 A.M.

Respectfully submitted,

By: \_\_\_\_\_  
Vicki Steiner