

KARNS CITY AREA SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING MINUTES  
DECEMBER 19, 2018  
10:00 A.M.

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor  
Eric Fritch, Teacher  
Peggy McElravy, Cafeteria  
Heather Christie, Secretary

VISITORS PRESENT

**1. Call to order**

The meeting was called to order by Steve Andreassi at 10:15 a.m..

**2. Reading and approval of minutes of previous meeting**

On motion by Heather Christie and seconded by Eric Fritch the minutes of the December 5th, 2018 meeting were approved on a unanimous roll call vote.

**3. Unresolved old business, action list from previous meeting (if any)**

Updates have been made to the rolling action list.

**4. Review of written employee accident investigation reports**

None.

**5. Review of safety inspection reports**

None

**6. Review of safety suggestions and complaints**

None.

**7. Review of safety training and education**

None.

**8. Review of newly implemented safety equipment and health and safety procedures**

None

**9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses**

None

**10. Review of insurance company loss control recommendations**

None.

**11. Other new business**

KC Inside Inspection:

- Stair treads on both stairwells leading from downstairs to upstairs need stair treads. They are on order.
- Auditorium – Replace floor tile in auditorium up front by stage.

**12. Recommendations to management**

None.

**13. Assignment of follow-up responsibility**

None.

**14. (Annual item) Evaluation of the overall safety program and recommendations for improvement**

None.

**15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year**

None.

**Date and time of next meetings:**

January 16th, 2019 @ Chicora Inside inspection 10:00 a.m.

**ADJOURNMENT**

On motion by Peggy McElravy and seconded by Heather Christie, the meeting was adjourned at 10:51 A.M.

Respectfully submitted,

By: \_\_\_\_\_  
Heather Christie