

KARNS CITY AREA SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
OCTOBER 3, 2014
10:00 A.M.
KARNS CITY HIGH SCHOOL

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor
Ed Conto, Principal
Eric Fritch, Teacher
Vicki Steiner, Secretary

VISITORS PRESENT

1. Call to order

The meeting was called to order by Steve Andreassi.

2. Reading and approval of minutes of previous meeting

On motion by Eric Fritch and seconded by Vicki Steiner the minutes of the September 30, 2014 meeting were approved on a unanimous roll call vote.

3. Unresolved old business, action list from previous meeting (if any)

Attached list has been updated

4. Review of written employee accident investigation reports

There was one worker compensation claim filed since the last meeting. A cafeteria worker cut finger on a broken plate. Doctor visit for a tetanus shot.

5. Review of safety inspection reports

None

6. Review of safety suggestions and complaints

None

7. Review of safety training and education

We will schedule our annual safety training in January or February.

8. Review of newly implemented safety equipment and health and safety procedures

None

9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses

None

10. Review of insurance company loss control recommendations

None

11. Other new business

- Replacement of new benches outside cafeteria
- Update landscape area outside cafeteria
- Replace steps and sidewalk from upper to lower parking lots

12. Recommendations to management

See Rolling Agenda Action List

13. Assignment of follow-up responsibility

See Rolling Agenda Action List

14. (Annual item) Evaluation of the overall safety program and recommendations for improvement

None

15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year

None

Date and time of next meetings:

October 22, 2014	10:00 AM	Sugarcreek Elementary – Outside Inspection
November 5, 2014	10:00 AM	Chicora Elementary – Inside Inspection
November 26, 2014	10:00 AM	Karns City High School – Inside Inspection

ADJOURNMENT

On motion by Ed Conto and seconded by Eric Fritch, the meeting was adjourned at 10:45 A.M.

Respectfully submitted,

By: _____
Vicki Steiner