

KARNS CITY AREA SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
October 2, 2013
10:00 A.M.
KARNS CITY HIGH SCHOOL

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor
Boyd Hillwig, Business Manager
Peggy McElravy, Cafeteria
Vicki Steiner, Secretary

VISITORS PRESENT

1. Call to order

The meeting was called to order by Steve Andreassi.

2. Reading and approval of minutes of previous meeting

On motion by Boyd Hillwig and seconded by Vicki Steiner the minutes of the June 26, 2013 meeting were approved on a unanimous roll call vote.

3. Unresolved old business, action list from previous meeting (if any)

Reviewed Action List and projects completed.

4. Review of written employee accident investigation reports

No reports over the summer. The Maintenance Staff is to be commended.

5. Review of safety inspection reports

None

6. Review of safety suggestions and complaints

Rear entrance door to Sugarcreek cafeteria needs a viewing hole in order for employees to know if it's safe to open door for deliveries, etc.

7. Review of safety training and education

None

8. Review of newly implemented safety equipment and health and safety procedures

None

9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses

None

10. Review of insurance company loss control recommendations

None

11. Other new business

Eric Fritch, secondary health instructor, has taken the place of John Burnett as teacher representative on the committee.

12. Recommendations to management

None

13. Assignment of follow-up responsibility

None

14. (Annual item) Evaluation of the overall safety program and recommendations for improvement

None

15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year

None

Date and time of next meetings:

October 16, 2013	10:00 A.M.	Karns City High School (inside inspection)
October 30, 2013	10:00 A.M.	Sugarcreek Elementary (outside inspection)
November 20, 2013	10:00 A.M.	Karns City High School (outside inspection)
December 11, 2013	10:00 A.M.	Karns City High School

ADJOURNMENT

On motion by Boyd Hillwig and seconded by Peggy McElravy, the meeting was adjourned at 10:40 A.M.

Respectfully submitted,

By: _____
Vicki Steiner