

**KARNS CITY AREA SCHOOL DISTRICT  
BOARD ACTION**

*November 12, 2018*

**APPROVED MINUTES:**

--Approved minutes of the October 8, 2018, regular meeting.

**STUDENT REPRESENTATIVE REPORT:**

--Mr. Ryan Truax, STUCO President, reported in the past month they have organized and participated in a fundraiser for breast cancer awareness, scavenger hunt, and a costume day food drive. The next event planned is a clothing drive for those in need.

**PUBLIC TO BE HEARD:**

--None.

**BOARD LIAISONS:**

**CAFETERIA LIAISON**

--Approved Cafeteria Financial Statement, as submitted.

--Approved Cafeteria Bills, as submitted.

**ATHLETICS LIAISON**

-- Approved the Soccer Athletic Cooperative Agreement between the Karns City Area School District and Allegheny-Clarion Valley School District, pending approval from the P.I.A.A., as submitted.

**TRANSPORTATION LIAISON**

--Approved addition(s) to the bus driver list submitted by Shriver Bus Contracting Services for the 2018-2019 school year, pending successful completion and receipt of all required clearances and forms:

Add - Mr. Theodore Guminey, Sr.

--Approved the addition to the list of buses/equipment by Shriver Bus Company for the 2018-2019, as submitted.

**BUILDING AND GROUNDS LIAISON**

--Approved requests for Use of Facilities, as submitted.

--Authorized the Administration to schedule P.I.A.A. Playoff Games at Diehl Stadium on an as needed basis.

- Approved the Change Order between Weckerly Construction and the Karns City Area School District in the amount of \$853.00 for additional work identified under the asphalt repair project at Chicora Elementary school that was originally approved on July 23, 2018, as submitted.
- Approved the proposal for the municipal water connection materials and plumbing at Karns City Area High School to B.M. Kramer and Company Inc. with a cost not to exceed \$9,953.81, as submitted and subject to solicitor approval.
- Approved the proposal for the municipal water installation at Karns City Area High School to TUDI Mechanical Systems under Costars vendor #336318 with a cost not to exceed \$11,563.00, as submitted and subject to solicitor approval.

STUDENT ACTIVITIES LIAISON

- Approved Field Trips, as submitted.

CURRICULUM AND TEXTBOOKS LIAISON

- Authorized the Administration to apply for funds for programs in 2019-2020 as follows if they are offered:
  - ESSA – Title I, Title II, & Title IV
  - IDEA
  - School Based Access Funds
  - Ready to Learn Grant
  - Schoolwide Positive Behavior Grant
  - Safe Schools Grant
  - Wellness Grant
- Approved the Cyber Service Agreement between Karns City Area School District and Seneca Valley School District, as submitted.

POLICY LIAISON

- Approved second read of revised policy and attachment #916 – School Volunteers, as submitted.

FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved Treasurer’s report, as submitted.
- Approved Student Activity Fund Report, as submitted.
- Approved budget transfers, as submitted.

PERSONNEL LIAISON

- Approved Travel Request(s), as submitted.
- Approved additions/deletions to the Substitute List pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
  - Add – Ms. Rachel Toy, Substitute Teacher
  - Remove- Mrs. Nancy Lendyak, ESL Teacher
- Approved additions/deletions to the Volunteer List pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
  - Remove – Ms. Stephanie Claypoole, Sugarcreek Volunteer

- Remove – Mrs. Nancy Lendyak, Chicora Volunteer
- Remove – Mr. David H. Ellenberger, High School Volunteer
- Remove – Ms. Danielle Myers, Gremlinette Volunteer
- Approved addition(s) /deletions(s) to the Authorized Driver List, as submitted.
  - Remove – Ms. Mandy Kamerer
  - Remove – Mr. Mike Stewart
- Hired following to supplemental position for the 2018-2019 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:
  - Mr. Zach Kepple – First Assistant Boys Basketball Coach
- Accepted the resignation of Ms. Mandy Kamerer, Gremlinette Advisor effective at the end of the 2018-2019 season, as submitted.
- Authorized the Administration to post and advertise for the following positions:
  - Part-time Paraprofessional
  - Gremlinette Advisor
- Approved leave request for Mrs. Christine Fallecker, Cafeteria Worker, from December 4 through December 10, 2018, utilizing three paid personal days and two unpaid days per the CBA, as submitted.
- Approved intermittent leave for Mrs. Stephanie Mennor from November 26, 2018 to January 22, 2019 on an as-needed basis; utilizing accumulated sick days, personal days, and unpaid days, as submitted.
- Approved Maternity Leave for Mrs. Karen Bishop, Secondary Instructor, from approximately January 24, 2019 through June 5, 2019 with the request to utilize personal days, accumulated sick days, and unpaid days, as submitted.
- Authorized the Administration to post and advertise the following anticipated positions that will be available at the end of the 2018-2019 school year with the intent to hire during the 2018-2019 school year:
  - Full-time Administrative position that could be structured as an assistant principal or principal role at either the secondary or elementary level, with other duties to be assigned such as Athletic Director or Transportation Director.
  - Athletic Director as a supplemental position or structured as part of administrative duties or as a standalone position coupled with being the Transportation Director.
  - Director of Food Service.

### CAPITAL RESERVE LIAISON

- Approved Capital Reserve Bills, as submitted.

### IU-IV BOARD REPORT

- No Report.

### BCAVTS REPORT

- Appointed Mr. Chad Hershberger to the BCAVTS Joint Operating Committee, effective December 1, 2018 through November 30, 2021 (Three-year term).

## MISCELLANEOUS

- Approved the purchase of NaviGate Prepared Proposal; software for school emergency preparedness in the amount of \$13,000.00, as submitted and contingent on receiving the PCCD Safe School Grant.
- Authorized the firm of DMKCG to process payment of the invoice from the Nonprofit Development Corporation, Inc. in the amount of \$8,016.48 from the insurance claim escrow account that was setup to reclaim the Bruin Elementary School building, as submitted.

## ADJOURNMENT

- The meeting adjourned at 8:48 p.m. to executive session, not to return.

## **POSTING**

**TO:** Staff  
**FROM:** Mr. Eric D. Ritzert  
Superintendent  
**DATE:** November 13, 2018  
**SUBJECT:** Posting of Vacancies

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The Karns City Board, at its meeting of November 12, 2018, authorized the Administration to post the following vacancies:

### **Part-time Paraprofessional Worker**

#### **Gremlinette Advisor**

#### **Director of Food Service**

#### **Administrator**

Full-time position that could be structured as a principal or an assistant principal role at either the secondary or elementary level, with other duties to be assigned such as Athletic Director or Transportation Director.

#### **Athletic Director**

A supplemental position or structured as part of administrative duties or as a standalone position coupled with the responsibility of the Transportation Director.

If you are interested in applying for any of these positions, please do so in writing to the District Office by November 26, 2018.