

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

June 18, 2018

APPROVED MINUTES:

--Approved minutes of the May 14, 2018 regular meeting.

STUDENT REPRESENTATIVE REPORT:

--Ms. Makayla Waltman reported fun day was successful and the school year ended on a positive note. Ms. Waltman then introduced the 2018-2019 STUCO President, Mr. Ryan Truax.

PUBLIC TO BE HEARD:

--Mr. Robert Easley addressed the board regarding tax collector pay.

BOARD LIAISON:

CAFETERIA LIAISON

- Approved Cafeteria Financial Statement subject to audit, as submitted.
- Approved Cafeteria Bills, as submitted.
- Awarded Marburger Farm Dairy the Milk Bid for the 2018-2019 school year.
- Approved the 2018-2019 contract between Karns City Area School District and Butler County Children's Center of Butler, PA, as submitted.

ATHLETICS LIAISON

--No Report.

TRANSPORTATION LIAISON

--Approved the addition of Ms. Judith Steward to bus monitor list submitted by Shriver Bus Contracting Services for the 2017-2018 school year.

BUILDING AND GROUNDS LIAISON

- Approved requests for Use of School Facilities, as submitted.
- Approved of sanding, repainting and refinish the gym floor at the High School by Sports Floors, Inc., under COSTARs #014-131, at a cost not to exceed \$32,671.75, as submitted and subject to solicitor's approval.
- Authorized the Administration to solicit quotes and/or bids for sidewalk and roadway repairs at Sugarcreek Elementary and sidewalk repairs at Jr./Sr. High School with the Board reserving the right to approve or reject any or all parts of the quote and/or bid and subject to the solicitor's approval.

STUDENT ACTIVITIES LIAISON

- Approved Field Trips, as submitted.
- Appointed Lifetouch Studio and Holly Mead Photography as school photographers for the 2018-2019 school year.

CURRICULUM AND TEXTBOOKS LIAISON

- Approved the purchase of Geometry Textbook; by Kanold, Burger, Dixon, Larson, and Leinwand for the High School from Houghton Mifflin Harcourt for the 2018-2019 school year at a total cost not to exceed \$13,668.75, as submitted.
- Approved visiting Foreign Exchange Student, Miss Madeleine Staavi, to attend classes at Karns City Area High School as a non-school district resident on a tuition free basis for the 2018-2019 school year; her bio is submitted for review.

POLICY LIAISON

- Approved first read of revised policy #210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors, as submitted.
- Approved first read of revised policy #810 – Transportation, as submitted.
- Approved first read of revised policy 810.1 – Drug/Alcohol Testing School Bus Drivers and School Commercial Motor Vehicle Drivers, as submitted.
- Approved first read of **new** policy 810.3 – Drug/Alcohol Testing School Vehicle Drivers, as submitted.
- Approved first read of revised policy #818 – Contracted Services Personnel, as submitted.
- Approved first read of revised policy #918 – Title I Parent and Family Engagement, as submitted.
- Approved first read of revised policy #227 – Controlled Substances/Paraphernalia and Administrative Guidelines, as submitted.

FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved the Treasurer’s Report, as submitted.
- Approved the Activities Account report, as submitted.
- Approved budget transfers, as submitted.
- Approved the 2018-2019 Homestead /Farmstead Exclusion Resolution, as submitted.
- Approved the 2018-2019 Final General Fund Budget, as prescribed in Section 687 of the Public School Code AGENDA-2, with Receipts and Expenditures in the amount of \$28,620,555 and levy the following change in the real estate tax of:

<u>COUNTY</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>+ (-)</u>
	<u>Mills</u>	<u>Mills</u>	
Armstrong	45.07	44.58	(0.71)
Butler	91.95	91.24	(0.49)
Clarion	46.87	45.02	(1.85)

- Approved the 2018-2019 Annual Tax Levy Resolution, as submitted.
- Authorized the Business Office to pay bills incurred for the months of June and July and ratify same at August Board Meeting.

- Approved the 2018-2019 tuition rates of \$10,101.15 for Elementary and \$11,453.19 for Secondary.
- Awarded Cyber Liability to BCS Insurance Company at a cost of \$6,197, as submitted.
- Awarded General Property/Liability/Auto/School Board Error & Omissions/Umbrella/Law Enforcement Insurance Policy to CM Regent Insurance Company at a cost of \$45,768 for the 2018-2019 school year, as submitted.
- Renewed Worker's Compensation Insurance Policy with UMPC at a cost of \$45,452 for the 2018-2019 school year.
- Approved the Agreement for Computer Services between Karns City Area School District and Government Software Services, Inc. for printing of Occupation/Per Capita Tax Statements, Armstrong and Clarion County, as submitted.
- Approved the Agreement Addendum between Karns City Area School District and PSEA Health & Welfare Fund for COBRA Administration of Vision Coverage, as submitted.
- Approved the following bonds:
 - Business Director - \$13,000
 - Assistant Business Manager - \$10,000
 - Accounting Assistant - \$10,000
 - Food Service Director - \$10,000

The Board convened to executive session at 9:10 p.m. and reconvened at 9:57 p.m.

PERSONNEL LIAISON

- Approved revised Travel Requests, as submitted.
- Approved of the addition(s)/deletion(s) to the Volunteer List, as listed and pending receipt all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted
 - Add – Ms. Anastasia Long, Marching Band
 - Add – Mr. Jacinto Orozco, Summer Technology ITPS
- Approved additions(s)/deletions(s) to the Authorized Driver List, as submitted
 - Add – Mrs. Mandy Kammerer, Gremlinette Advisor
 - Add – Mr. Tony Grenda, ITPS
 - Add – Mr. Foster Crawford, ITPS
- Authorized the Administration to post, advertise, and fill, with Board input, any vacancies which occur and ratify same at the August 2018 Board Meeting.
- Approved Karns City Area School District's membership in the Pennsylvania Association of Rural and Small Schools at a cost of \$ 990.00, as submitted.
- Approved Pittsburgh Regional Food Service Director's Membership for Mrs. Michele Merchant at a cost of \$400.00, as submitted.
- Approved PASBO membership in the amount of .27% of annual salary for:
 - Mr. Steven Andreassi, Maintenance Supervisor - \$173.10
 - Mrs. Michele Merchant, Food Services Director - \$119.72
 - Mrs. Deana Turner, Director of Business Affairs - \$194.40
- Approved the election of Chicora Dental Care, LLC as school dental provider at a cost of \$12.00 per exam for the 2018-2019 school year
- Approved Butler Health System physician Dr. Jason Clark, DO as school physician for the 2018-2019 school year (July 1, 2018 – June 30, 2019), as submitted .
- Approved of the employment contract renewal between the Karns City Area School District and Mrs. Deana Turner for services as Director of Business Affairs for a term of 2 years, effective July 1, 2018 at a salary of \$74,200 for the 2018-2019 school year.

- Approved of employment contract between the Karns City Area School District and Mr. David Graham for services as Assistant Business Manager for a term of 3 years, effective July 1, 2018 at a salary of \$44,134 for the 2018-2019 school year as submitted and pending solicitor review and approval.
- Approved of the Confidential Employees Compensation Plan for a term of 3 years, effective July 1, 2018, as submitted and pending solicitor review and approval.
- Approved of the Act 93 Compensation Plan for a term of 3 years effective July 1, 2018, as submitted.
- Approved of setting the salary of Mr. Eric Ritzert, Superintendent of Schools, in the amount of \$125,695 for the 2018-2019 school year.
- Approved participation in the Midwestern Intermediate Unit IV Consortium Program for Guest Teachers (formerly Emergency Certified) for the 2018-2019 school year, as submitted.
- Approved Maternity Leave for Mrs. Jennifer Baron, Learning Support Instructor, from approximately August 28, 2018, through November 1, 2018, with the request to utilize personal days, accumulated sick days, and unpaid days, as submitted.
- Approved Karns City Area School District's membership in the Pennsylvania Association of School Administrators (PASA) at a cost of \$1,535.00, as submitted.
- Approved Maternity Leave for Mrs. Whitney Grabowski, Librarian, from May 21, 2018 through June 5, 2018, with the request to utilize personal days, accumulated sick days, and unpaid days if needed, as submitted.
- Accepted the resignation of Ms. Heather Strohmyer, Varsity & JV Cheerleading Coach, effective immediately, as submitted.
- Ratified the posting of the supplemental position of Varsity/Jr. Varsity Cheer Advisor.
- Hired the following to supplemental positions for the 2018-2019 school year pending successful completion and receipt of all required clearances under Act 24, , Act 34, Act 114, Act 151, & Act 168, as indicated:
 - Assistant Baseball Coach – Mr. David McElroy
 - Assistant Marching Band Director – Miss Danielle Kepple
 - Assistant Marching Band Director – Mr. Quinton Herriott
 - Assistant Athletic Trainer – Mr. Kevin Kaufman, pending successfully passing the NATA Board Certification Exam
- Accepted the resignation of Mrs. Carol Southworth, Custodian, effective July 9, 2018, as submitted.
- Authorized the Administration to post and advertise for the position of Custodian, due to the retirement of Mrs. Carol Southworth.
- Accepted the resignation of Mrs. Mary Hipple, Cafeteria Noontime Supervisor, effective June 5, 2018, as submitted.
- Approved the furlough of Mr. Nicholas Stockert, Elementary Instructor, effective June 18, 2018, due to declining enrollment.
- Accepted the resignation of Mr. Joseph Olkowski, Paraprofessional effective immediately, as submitted.
- Accepted the resignation of Mrs. Tammy McCartney, Paraprofessional, effective immediately, as submitted.
- Authorized the Administration to post and advertise for the open positions of Part-time Paraprofessional.
- Approved addition(s)/deletion(s) to the Substitute List, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168 as submitted.
 - Remove – Ms. Chelsey Campbell, Substitute Athletic Trainer
 - Remove – Mr. Jeffrey Harman, Substitute Athletic Trainer

CAPITAL RESERVE

--No Report.

IU-IV REPORT

--No Report.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

--Declared old track mats of no value to the district and authorize the Administration to sell or dispose of items, as submitted.

--Accepted the Teachers and Technology grant from CenturyLink Clarke M. Williams Foundation, with the funds to be used as indicated and submitted.

CenturyLink - \$5,000 –for *Coding for the Future* project, D. Borusiewicz

--Approved the settlement and general release agreement between the Karns City Area School District and Mrs. Kina Fink, as submitted.

--Approved the professional services agreement between Karns City Area School District and Dave Burgess Consulting, Inc. for professional development program, as submitted.

--Approved the renewal of Microsoft ESS Software maintenance with a cost not to exceed \$10,442.94, as submitted.

--Approved the agreement between Karns City Area School District and BetterCloud for BetterCloud One Security and Management Suite with a cost not to exceed \$3,800.00, as submitted.

--Approved the renewal of Ideal Integrations Extreme Networks Annual Support and Maintenance with a cost not to exceed, \$4,671.00, as submitted.

--Approved the annual maintenance for Soundzabound Music Library with a cost not to exceed \$99.00, as submitted.

--Approved the renewal of VMWare vSphere at a cost not to exceed \$2,355.00, as submitted.

--Accepted donation(s) with funds to be used as indicated and submitted.

ADJOURNMENT

-- The meeting adjourned at 10:02 p.m.

POSTING

TO: Staff

FROM: Mr. Eric D. Ritzert
Superintendent

DATE: June 19, 2018

SUBJECT: Posting of Vacancies

The Karns City Board, as its meeting of June 18, 2018, authorized the Administration to post the following vacancies:

Part-time Paraprofessional
Custodian

If you are interested in applying for any of these positions, please do so in writing to the District Office by July 15, 2018.